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MEMPHIS STATE UNIVERSITY

EVENING DIVISION

SCHEDULE OF CLASSES

Spring Semester, 1958

CALENDAR

February 3, 6:00 p.m.....	Registration for Students, A-K
February 3, 7:30 p.m.....	Registration for students, L-Z
February 6.....	Classes meet as scheduled
April 3-6.....	Easter holidays
April 7-9.....	Mid-semester examinations
May 26-27.....	Examinations; spring semester ends
May 31, 10:00 a.m.....	Commencement

PURPOSE. The Evening Division was opened in the fall of 1956 for a specific purpose: to provide college-level degree programs of instruction for those who must work during the day. Evening Division classes provide fully accredited, residence credit. Standards of admission, instruction and student performance are maintained at the same high level established for the day program. The University is rapidly developing evening curricula in all three undergraduate schools.

ADMISSION. Students beginning their college careers and students transferring to the University from other schools must apply to the Registrar for admission, and they must have their former high schools and colleges or universities send copies of their transcripts to the Registrar. All materials, including transcripts and completed Application for Admission form, should be in the Registrar's office by January 20, 1958.

Former and current Memphis State day, Saturday, or evening students in good standing are eligible for evening classes by virtue of their original admission to the school. Former students should notify the Director of the Evening Division of their intention to return to the University to insure that registration materials will be prepared for them.

REGISTRATION. Students whose surnames begin with the letters A-K will register Monday, February 3 at 6:00 p.m. Those whose surnames begin with L-Z will register Monday, February 3 at 7:30 p.m. Students taking both day and evening classes will register in their regular turns during the day. Students registering for both Saturday and evening classes will register with the Saturday students. No one will be permitted to register before his turn.

Each student will pick up his registration material in the Records Office (204 Administration Building) and take it directly to his advisor. When the advisor has approved the schedule, the student will procure his class cards from the card center and return to his advisor. After the advisor has inspected and approved the material, the student will proceed to the director of his school. He will then go to the Bursar's office and pay his fees.

Fees may be paid by cash or check in the Bursar's office or by mailing all registration cards and a check to the Bursar. Make checks payable to Memphis State University. Fees must be paid immediately by one of the methods given, as no student is registered for classes until he has paid his fees.

FEES. The regular fees for the Evening Division are:

<u>Residence</u>	<u>12 Semester Hours or More</u>	<u>Less than 12 Semester Hours</u>
Tennessee	\$ 60.00 per semester	\$ 6.00 per semester hour
Out of state	\$112.50 per semester	\$10.50 per semester hour

School of Arts and Sciences

<i>Course Title</i>	<i>Dept.</i>	<i>No.</i>	<i>Sec.</i>	<i>Time</i>	<i>Days</i>	<i>Room</i>	<i>Cr.</i>
Art Appreciation	Art	111	71	6:00	MW	374	3
Abstract Design	Art	212	71	7:30- 9:30	MW	373	3
Opaque Watercolor	Art	413	71	7:30- 9:30	MW	373	3
General Inorganic Chemistry	Chem.	112	71 Lec. 71 Lab.	6:00 7-9	MW MW	M123 M101B	4
Inorganic Quantitative Analysis	Chem.	212	71 Lec. 71 Lab.	6:00 7-10	TTh TTh	M105 M103	5
Organic Qualitative Analysis	Chem.	S532	71 Lec. 71 Lab.	6:00 7-10	W W	M105 M110	3
Principles of Economics	Econ.	212	71	7:30	TTh	104	3
English Fundamentals	Engl.	111	71	7:30	MW	226	3
English Fundamentals	Engl.	112	71 72 73	6:00 7:30 7:30	MW MW MW	226 157 207	3 3 3
English Literature	Engl.	211	71	6:00	TTh	226	3
English Literature	Engl.	212	11* 71 72	4:30 6:00 7:30	MW TTh TTh	157 228 228	3 3 3
Spenser	Engl.	420	1*	4:30	MW	207	3
Shakespeare's Tragedies	Engl.	432	71	6:00	MW	228	3
Physical Geography	Geog.	111	71	7:30	MW	110	3
Physical Geography	Geog.	112	71 72	7:30 7:30	MW TTh	106 106	3 3
European Civilization since 1815	Hist.	112	71 72	6:00 7:30	MW TTh	123 123	3 3
United States since 1865	Hist.	222	71 72	6:00 7:30	MW TTh	120 120	3 3
Economic History of the United States since 1877	Hist.	342	1*	4:30	TTh	120	3
Europe in the Nineteenth Century	Hist.	412	71	7:30	MW	123	3
Fundamental Concepts of Mathematics	Math.	101	71	6:00	TTh	307	3
Basic Mathematics	Math.	121	71 72	6:00 6:00	MW TTh	307 369	3 3
College Algebra Prerequisite: general college math.	Math.	141	71 72	6:00 7:30	MW TTh	369 307	3 3
Trigonometry Prerequisite: College Algebra	Math.	142	71	7:30	MW	307	3
Music Appreciation	Musc.	319	71	6:00	MW	103	3
State and Local Government	PolS.	222	71	6:00	TTh	105	3
Psychology of Personal Adjustment	Psyc.	113	71	6:00	MW	302	3
Psychology in Business and Industry	Psyc.	212	71	6:00	TTh	302	3
The Modern Community	Soci.	212	71	7:30	TTh	113	3
Elementary Spanish	Span.	112	71	7:30	TTh	200	3
			71 Lab.	6:30	TTh	200	

*Day Classes.

Note: Individual lessons in piano, orchestral instruments, voice and organ may be taken for credit. The student should arrange for these lessons at the time of registration by discussion with the Music Department representative

School of Business Administration

<i>Course Title</i>	<i>Dept.</i>	<i>No.</i>	<i>Sec.</i>	<i>Time</i>	<i>Days</i>	<i>Room</i>	<i>Cr.</i>
Fundamentals of Accounting II	Acct.	202	71 72	6:00 7:30	MW TTh	313 313	3 3
Intermediate Accounting II	Acct.	312	71	6:00	TTh	313	3
Cost Accounting II	Acct.	332	71	7:30	MW	313	3
Clerical Office Machines	Mgmt.	271	71	6:00	TTh	324	3
Business Law II	Mgmt.	302	71	6:00	MW	311	3
Estate Planning II Prerequisite: one year of business law	Mgmt.	401B	71	7:30	MW	311	3
Market Administration	Mktg.	302	71	6:00	TTh	311	3
Principles of Retailing	Mktg.	381	71	7:30	TTh	311	3
Elementary Typewriting I	SecS.	121	71	6:00	TTh	314	3
Elementary Typewriting II Prerequisite: high school typing or SecS. 121.	SecS.	122	71	6:00	MW	314	3
Fundamentals of Shorthand II Prerequisite: high school shorthand or SecS. 211.	SecS.	212	71	7:30	MW	325	4
Advanced Shorthand Prerequisite: Permission of instructor or SecS. 212.	SecS.	311	71	7:30	TTh	326	4

School of Education

Human Growth and Development	Educ.	102	71	6:00	MW	270	3
Routine School Management and Teaching Aids	Educ.	202	71	6:00	TTh	205	3
Foundations of Teaching Methods in High School Subjects	Educ.	381	71	7:30	TTh	205	3
Social Case Work in Education	SpEd.	485	71	6:00	TTh	374	3
Health, Personal and Community	Hlth.	101	71	6:00	MW	G200	3
Engineering Drawing	IA	152	71	7:30- 10:00	TTh	IA3	3
Materials of Industry	IA	341	71	6:00	MW	IA3	3

WITHDRAWAL. Withdrawal from the Evening Division may be effected by advising the Director in writing. Failure to give written notice will result in a grade of "F" in each course for which the student is registered. A student who withdraws after the fifth week of the semester will have his grades recorded as WP (withdrawn passing) or WF (withdrawn failing).

COURSE CHANGES. Applications for change of course are made in the office of the Director of the Evening Division. No course may be added after February 12, and no course may be dropped after March 12.

COURSE CANCELLATION. The University reserves the right to cancel courses listed in this bulletin for which there are inadequate registrations.

VETERANS' PROCEDURE. Memphis State University is fully approved for training under the veterans' programs.

Veterans entering college for the first time and desiring to take advantage of the veterans' benefits must apply to the Veterans Administration, 801 Broadway, Nashville 3, Tennessee for a "Certificate for Education and Training."

Korean veterans are responsible for the payment of their university fees.

All veterans, after registration, must file schedules of their classes with the Coordinator of Veterans' Affairs, whose office is in the Student Center. Each month they must file "K-2" forms and sign the "Certificate of Training Form" to qualify for compensation checks. The dates on which these forms may be picked up and signed will be posted on the Student Center bulletin board.

Inquiries about veterans' programs should be addressed to: Coordinator of Veterans Affairs, Memphis State University, Memphis 11, Tennessee.

ADDRESSES, TELEPHONE NUMBERS, AND OFFICE HOURS

Bookstore		Mon.-Fri.	8 a.m.-3 p.m.
1st floor		Feb. 6	6:30-8:30 p.m.
Administration Building		Feb. 10	6:30-8:30 p.m.
Bursar	GL 2-3686	Mon.-Fri.	8 a.m.-4 p.m.
Room 208		Sat.	9-11:30 a.m.
Administration Building			
Evening Division	FA 7-8403	Mon.-Thur.	1-5, 6-9 p.m.
Room 205-A		Fri.	1-5 p.m.
Administration Building		Sat.	9-11:30 a.m.
Library	GL 8-5155	Mon.-Thur.	8 a.m.-9:30 p.m.
		Fri.-Sat.	8 a.m.-5 p.m.
Registrar	GL 2-1353	Mon.-Fri.	8 a.m.-4 p.m.
Room 202		Sat.	9-11:30 a.m.
Administration Building		Jan. 14, 22	6:30-8:30 p.m.
		Feb. 3, 6, 11, 19	6:30-8:30 p.m.

NOTES ON ROOM NUMBERS

Those without letters indicate rooms in the Administration Building.

Those with "G" indicate rooms in the gymnasium.

Those with "IA" indicate rooms in the Industrial Arts Building.

Those with "M" indicate rooms in Manning Hall.